

EMPLOYMENT APPLICATION FOR SUBSTITUTE TEACHER

POOLVILLE INDEPENDENT SCHOOL DISTRICT

16025 FM 920, Poolville, TX 76487

Central Office 817-594-4452 **HS** 817-599-5134 **JH** 817-594-4539 **Elementary** 817-599-3308

*An Equal Opportunity Employer**

Personal Data	Date of application _____ Name _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-left: 40px;"> <i>Last</i> <i>First</i> <i>Middle initial</i> </div> Current address _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-left: 40px;"> <i>Street/Box</i> <i>City</i> <i>State</i> <i>ZIP Code</i> </div> Other address where you may be reached _____ Work phone _____ Home phone _____ Cell phone _____ Other last name(s) that may appear on records _____ <div style="font-size: x-small; margin-left: 40px;"><i>(Used for certification, reference, and criminal history record checks)</i></div>
Position Data	Credentials included with application: <input type="checkbox"/> Résumé <input type="checkbox"/> All teaching and professional certificates or licenses <input type="checkbox"/> All transcripts showing degrees Have you been employed by POOLVILLE ISD in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answered yes, provide dates of employment _____
Assignment Preference	Please list the days you are available to substitute and your assignment preferences. Day(s) of week <input type="checkbox"/> Every day <div style="margin-left: 40px;"> <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday </div> Assignment <input type="checkbox"/> Any assignment <div style="margin-left: 40px;"> <input type="checkbox"/> Elementary <input type="checkbox"/> Intermediate <input type="checkbox"/> Secondary <input type="checkbox"/> Special Education </div> Preferred campuses _____ _____ Are you receiving Texas Teacher Retirement (TRS) benefits? <input type="checkbox"/> Yes <input type="checkbox"/> No <div style="font-size: x-small; margin-left: 40px;"><i>(The amount of time that an individual receiving TRS benefits may be employed without affecting benefits is governed by TRS rules and laws.)</i></div>
Education/Training	Check the highest level of education attained: <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> <input type="checkbox"/> High school graduate <input type="checkbox"/> Two or more years of college <input type="checkbox"/> Master's degree </div> <div style="width: 45%;"> <input type="checkbox"/> GED <input type="checkbox"/> Less than two years of college <input type="checkbox"/> Associate's Degree <input type="checkbox"/> Bachelor's degree <input type="checkbox"/> Other training or education _____ _____ </div> </div>

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	Name and location of schools attended	Course of study and major/minor	Diploma, degree, certificate, or license held	Year graduated <i>(College only)</i>																				
Certification	<p>Certificates or Licenses Currently Held:</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Valid Texas</p> <p><input type="checkbox"/> Valid Other State _____</p> <p><input type="checkbox"/> Texas One-Year (out-of-state/country): Expiration date: _____</p> <p><input type="checkbox"/> Other: _____</p> <p>Category/Level(s) of Certification: _____</p> <p>Areas of Specialization/Supplemental Certificates/Endorsements (as listed on certification):</p> <p>_____</p> <p>_____</p> <p>_____</p>																							
Teaching Experience	<p>List teaching experience beginning with most recent years.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Name and location of school</th> <th style="width: 20%;">Type of assignment</th> <th style="width: 20%;">Dates taught</th> <th style="width: 30%;">Reason for leaving</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>				Name and location of school	Type of assignment	Dates taught	Reason for leaving																
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Verification	<p>I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.</p> <p>I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.</p> <p>I understand that the district is authorized by Texas Education Code §22.083 to obtain criminal history record information on applicants the district intends to employ.</p> <p>_____</p> <p style="text-align: center;"><i>Signature</i> <i>Date</i></p> <p>This application becomes the property of the district. The district reserves the right to accept or reject it.</p>
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**Applicants for all positions are considered without regard to race, color, national origin, religion, sex, marital status, veteran or military status, disability, or any other legally protected status*

The district Title IX Coordinator is: *Jimmie Dobbs, Superintendent*
P.O. Box 96, Poolville, TX 76487
817-594-4452